

# COVID – 19 Guidelines

#### Code of Conduct and Procedures

By entering the property, each guest agrees that Southern elegance, LLC will be held harmless with respect to any liability arising out of, or relating to, use of Southern Elegance Events space or service except as to that caused by gross negligence or intentional acts.

Maintaining a safe and clean area for our guests is our highest priority. We have taken precautions that will help all of us to safely celebrate together. For example, we have installed 2 clearly marked Sanitation Stations throughout the venue, and they are available to guests at all times during the event.

Southern Elegance will have staff members on-site to sanitize high touch areas every 30 minutes during the event and will replenish Sanitation Stations as necessary.

#### What to expect when arriving at Southern Elegance

Please allow an additional 10 to 15 minutes in your arrival time to allow sufficient time for check-in procedures.

Temperature checks will be done upon entry. If a guest has a temperature above 100 degrees Fahrenheit they will not enter the event and will be asked to leave.

A guest will be asked to leave if they do not follow the expected etiquette listed below.

## Expected Etiquette for Southern Elegance Clients and Guests

- Stay home if sick or experiencing the following symptoms: Fever, Shortness of breath, fatigue, cough, stuffy nose, or weakness and drowsiness.
- Southern Elegance highly recommends but does not require wearing a face mask.
- Cover your coughs and sneezes with a tissue, then throw the tissue in the trash.

- Practice appropriate physical distancing to the extent feasible and avoid crowding especially at the restrooms, buffets and bars.
- If you are at higher risk for severe illness, you should avoid visiting Southern Elegance. People at higher risk for severe illness include adults 65 or older and people of any age who have serious underlying medical conditions.
- Do not touch your eyes, nose, or mouth.
- Regularly wash your hands for at least 20 seconds and use hand sanitizer.
- After leaving, use hand sanitizer. When you get home, wash your hands with soap and water for at least 20 seconds.

### How to Wear Face Coverings

Who should NOT use cloth face coverings: children under the age of 2, or anyone who has trouble breathing, is unconscious, incapacitated, or otherwise unable to remove the mask without assistance.

Cloth face coverings are NOT surgical masks or N-95 respirators. Surgical masks and N-95 respirators must be reserved for healthcare workers and other medical first responders as recommended in CDC guidance.

# **How to wear Face Coverings**

- Wash your hands before putting on your face covering
- Put it over your nose and mouth and secure it under your chin
- Try to fit it snugly against the sides of your face
- Make sure you can breathe easily.

#### Creative Ideas You Can Implement or Request

- Provide red, yellow, and green wristbands to your guests. They will be used to communicate their level of comfort of physical distancing.
  - o Red: Please stay 6 feet away and do not touch me.
  - Yellow: I would love to interact but please do not touch and stay out of my personal space.
  - o Green: I fear nothing, let's hug it out.
- Customize your seating arrangements to guest level of comfort, Southern Elegance can accommodate groups as small as 2 and as large as 12 per table.

Request a backup table from Southern Elegance that can be brought out last minute just in case a guest arrives and does not feel comfortable sitting at their assigned seat with other guests.

## Hand Washing and Sanitizing Procedures You Will Find On-site







Click HERE to see what the CDC has to say about large event gatherings.